

Position Vacant	Sales Coordinator.
Organization Name	Kanadia Fyr Fyter Pvt Ltd.
Company Profile (Industry, Size, Products/Services, Standing in India/World etc.)	We are manufacturer of whole range of Fire Extinguishers with KANEX brand. Website: www.kanexfire.com 022- 25001288 / 67250729 to 32. Mob: 9819931811
Job Description / Responsibilities	Online enquiry handling by Email & Phone. Converting enquiry into orders. Order Processing to Factory till dispatch Central point of contact for customers. Payments & C form follow-up. Maintain healthy business relation with client for long term business association.
Desired profile of the candidate	Excellent communication skills written & verbal Team player, ability to work in dynamic situation, go getter attitude, Highly energetic at work. Good Convincing Power.
Minimum Experience.	1-2 Year of experience as Sales Coordinator.
Compensation Offered (You needn't reveal specific figures if you don't want to)	1.20 Lakhs p.a. to 1.80 Lacs p.a.
Education qualification	UG: Any Graduate - Any Specialization, Graduation Not Required PG: Any Postgraduate - Any Specialization, Post Graduation Not Required Doctorate: Any Doctorate - Any Specialization, Doctorate Not Required
Location of job posting [3 cities to be mentioned in 1 posting]	Mumbai (Ghatkopar)
Contact Person's Name & Designation	MR. Sreejesh Nair.
Email & Tel. No.:	Kanex.india@kanexfire.com 022-67250731/32/25001288.
Website	www.kanexfire.com
Industry Type	Fire fighting equipments manufacturer.
Functional Area	Sales, Coordination & Business Development
Role	Sales Co-ordination, Sales Support
Keywords	Sales, Coordination, Sales Support, Inside Sales, Business development, Sales admin, Client Interaction, Client Acquisition