## JD FOR SUPPLY CHAIN EXECUTIVE



Position Vacant	Supply Chain Executive
Organization Name	Kanex Fire Solutions Limited
Company Overview Profile (Industry, Size, Products/Services, Standingin India/World etc.)	<ul> <li>Known for quality, service and innovation, KANEX FIRE firefighting products since from last 20 Years. It has created world class product and Presence in PAN India. Kanex is recognized as a leader in Manufacturing firefighting products, Fire Extinguishers, Preengineered /Engineered fire suppression system &amp;Kitchen suppression system.</li> <li>Our products have achieved global certifications for meeting industry standards, maintaining quality, and efficient performance.</li> <li>Kanex is driven by high values, which includes integrity, respect, and transparency.</li> <li>Website www.kanexfire.com</li> <li>Company size 200+ Employees PAN India</li> <li>Founded -1988</li> <li>Industry - Fire Fighting</li> </ul>
Role Summary	The Supply Chain Executive will coordinate with the Marketing and PPC teams for order booking and management, ensuring timely dispatch, accurate inventory control, and smooth cross-functional operations to meet customer and business requirements.
Job Description / Responsibiliti es	<ul> <li>Prepare and monitor daily dispatch plans as per sales/marketing requirements.</li> <li>Coordinate with warehouse and Executive for timely order fulfillment.</li> <li>Cross-Department Coordination</li> <li>Liaise with marketing and branch offices to prioritize urgent orders &amp; Forecast Future Orders</li> <li>Share regular dispatch and stock updates with internal teams.</li> <li>Act as a single point of contact between warehouse, sales, and operations.</li> <li>Inventory &amp; Order Management</li> <li>Align stock availability with dispatch schedules.</li> <li>Ensure accuracy of stock records in ERP / MIS systems.</li> <li>Highlight low stock or potential supply gaps proactively.</li> <li>Reporting &amp; Documentation</li> <li>Prepare MIS reports on dispatch performance</li> <li>Support compliance with company policies and regulatory requirements.</li> </ul>
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Experience	• 2–4 years of experience in supply chain, logistics, or dispatch operations, Coordination.

Desired profile of the candidate	<ul> <li>Strong knowledge of supply chain processes, dispatch planning, and inventory management.</li> </ul>
	<ul> <li>Proficiency in MS Excel / ERP systems (SAP, Oracle, or similar).</li> </ul>
	Excellent communication and coordination skills.
	<ul> <li>Problem-solving mindset with ability to work under pressure.</li> </ul>
	Analytical & planning ability
	Strong coordination & teamwork
	Customer service orientation
	Attention to detail & accuracy
	<ul> <li>Proactiveness in handling operational challenges.</li> </ul>
Website	www.kanexfire.com
Industry Type	Firefighting equipment's manufacturer.
Functional Area	Supply Chain & Logistics
	Order Management & Booking
	Dispatch & Inventory Control
	Cross-Functional Coordination (Marketing & PPC)
Keywords	Supply Chain Executive, Order Booking, Dispatch Planning, Logistics, Inventory Management,
	Warehouse Coordination, PPC Coordination, Marketing Coordination, ERP/MIS, Order Fulfillment